

Checklist for Applicants

International Applicants (with foreign-earned higher education entrance qualification)
for Full-Time Undergraduate Studies

Please note: We accept officially authenticated copies of certificates in German, English and French. Applicants whose certificates are issued in a different language must also submit authenticated translations. The translation and authentication must be undertaken by a sworn translator (in Germany or in your native country).

The original copies of the uploaded certificates must be submitted at enrolment.

The application is made via document upload. Please apply via the application portal at <https://www.studium.uni-freiburg.de/de/bewerbung/bls> and follow the given instructions. The application portal is open from June 1st for the winter semester, and from December 1st for the summer semester.

In order to apply, please submit the following documents:*

☐ **School certificates (as well as an authenticated translation)**

We require your secondary school leaving certificates in the original language as well as an official translation into German or English if the original is not already in German, English or French. In assessing the equivalence of your school diploma, we observe the guidelines set by the Central Office for Foreign Education Systems (<http://anabin.kmk.org/anabin.html>). We therefore need to request additional educational records from applicants from certain countries.

☐ **University entrance examination certificate (as well as an authenticated translation)**

If you took part in a university entrance examination, please upload your documents in the original language and, if necessary, an official translation.

☐ **Transcript of records (as well as an authenticated translation)**

If you are currently studying or have previously studied at a university, we need your complete academic records (transcripts, reussites, index, etc.). Please upload the documents in the original language and, if necessary, an official translation.

☐ **University degree (as well as an authenticated translation)**

If you have already received a university degree, please upload the documents in the original language and, if necessary, an official translation.

☐ **Proof of your language proficiency**

1. DSH (result 2 or 3) or TestDaF (with a score of at least 4 on all four parts of the test) or the Goethe-certificate C2 or the 2nd level language certificate from the Conference of the Ministry of Education and the Arts (DSD II) with 4xC1 or 3xC1 and 1xB2 or telc Deutsch C1 Hochschule.

These language certificates must be presented when applying for a place in the subjects of

human medicine, dentistry and pharmacy. They cannot be presented afterwards at the time of enrolment.

2. DSH 1 or TestDaF with a score of at least 3 in all parts of the test or certificate of participation in a C1 language course or evidence of proficiency in German at least on the level of C1 of the Common European Framework of Reference for Languages. You will need to submit one of the language tests listed above when you enrol at the University of Freiburg at the latest!
3. Liberal Arts and Sciences: certified proof of English proficiency at B2 level (see <https://www.ucf.uni-freiburg.de/prospective-students/application-admissions> for further details). No proof of German language knowledge required.
4. Evidence of German language proficiency at B2 level is required for an application for Studienkolleg.

☐ **CV and letter of motivation**

☐ **Certificate of the Akademische Prüfstelle (APS) of the German Embassy**

This applies only to applicants with an university entrance qualification from China, India, and Vietnam.

☐ **Online Studychoice Assistant**

As a prospective undergraduate student, you must submit proof that you have taken an orientation test (online) to help you choose the right field of study. **Proof of participation in a study orientation test must be submitted at the latest when enrolling.** More information in German is available here:

<https://www.studium.uni-freiburg.de/de/bewerbung/bls/docs/uni-freiburg-infoblatt.pdf/view>

The orientation test for the Liberal Arts and Science program can be found here: <http://www.osa.uni-freiburg.de/las/#>

☐ **TestAS**

The result of TestAS is only taken into consideration in the selection processes for the programs of Medicine and Dentistry. For all other programs, the TestAS can be uploaded in place of the Study Orientation Procedure during the application, but does not have any influence on the selection process or allocation of study places.

The test does not take the place of other prerequisites for admission to studies at the University of Freiburg, such as language certificates or higher education entrance qualification.

☐ **Letter of acceptance from your supervisor**

Only for PhD or LL.M applicants.

Application deadlines:

	application deadlines	start of semester	start of teaching period
summer semester	January 15 th	April 1 st	mid-April
winter semester	July 15 th	October 1 st	mid-October

Please note that the vast majority of our programs can only be begun in winter semester. More information on application deadlines can be found in the following link: <http://www.studium.uni-freiburg.de/en/program->

Albert-Ludwigs-Universität Freiburg

Service Center Studium – International Admissions and Services (IAS)

Sedanstr. 6 • 79098 Freiburg

E-Mail: international@service.uni-freiburg.de . Internet: www.uni-freiburg.de/go/ias

Opening hours IAS: Mo, Tue and Thu 10-12am and Thu 2-4pm

Some master and postgraduate courses have their own deadlines. Please visit our homepage for more information:

<http://www.studium.uni-freiburg.de/en/application/master>

*Please note that only uploaded documents that are fully legible, and are of a good quality can be accepted.